

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON May 20, 2013 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Russell Hamley at 6:00 p.m. with the following present:

Mayor, Russell Hamley
Council Member, Justin Ray
Council Member, Rod Erskine
Council Member, Harry Beckwith III, PE
Council Member, Jill Klein

City Manager, Mike Castro, PhD
City Secretary, Lorri Coody
City Attorney, Bobby Gervais

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; Michael Brown, Director of Parks and Recreation; and Bob Blevins, Information Technology Director.

Council Member, Sheri Sheppard was not present at this meeting.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Former Council Member, Curtis Haverty.

After the prayer and pledge, Mayor Hamley recessed the Regular Meeting of the City Council at 6:02 p.m. The meeting was reconvened at 6:06 p.m.

C. ELECTION MATTERS

1. Discussion with possible action to consider Ordinance No. 2013-14 canvassing the returns and declaring the results of the General Municipal Election held May 11, 2013.

Mayor Hamley called the item and opened the sealed envelope containing the canvass report for the May 11, 2013 General Election for the City of Jersey Village. He instructed the members of council to open their envelopes containing the canvass report and to review same. A summary is as follows:

<i>Name of Candidate</i>	<i>Early</i>	<i>Election Day</i>	<i>Total</i>
Mayor			
Rod Erskine	205	294	499
Joyce Berube	114	187	301
Councilmember Place No. 2			
Sandra Joachim	241	381	622
Councilmember Place No. 3			
Harry Beckwith III	229	354	583

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Mayor Hamley read the returns and announced the following: Rod Erskine, Sandra Joachim and Harry Beckwith III were duly elected to their respective positions.

Once the Council Members had completed their review of the canvass, Mayor Hamley called for a motion to approve Ordinance No. 2013-14 canvassing the returns and declaring the results of the General Election held May 11, 2013.

Council Member Klein moved to approve Ordinance No. 2013-14 canvassing the returns and declaring the results of the General Election held May 11, 2013. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2013-14

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 11, 2013.

After the Ordinance passed, Mayor Hamley stated the following:

This concludes the canvass of the election of the General Election held on May 11, 2013 for the City Jersey Village with a total of 801 voters.

Mayor Hamley called the next two items (2 and 3) together.

2. Issuance of Certificate of Election to Newly Elected Officials.

City Secretary, Lorri Coody, delivered Certificates of Election to the newly elected officials Rod Erskine, Mayor; Sandra Joachim, Council Member, Place 2; and Harry Beckwith III, Council Member, Place 3.

3. Administer Oath of Office to Elected Officials.

City Secretary, Lorri Coody, administered the Oath of Office to newly elected officials Rod Erskine, Mayor; Sandra Joachim, Council Member, Place 2; and Harry Beckwith III, Council Member, Place 3.

4. Recognition and Presentation of Service Award to outgoing Mayor, Russell Hamley, for his years of service to the City of Jersey Village.

Mayor Pro tem, Jill Klein, recognized and presented a service plaque to outgoing Mayor Russell Hamley for his years of service to the City of Jersey Village. Mayor Hamley addressed those in attendance. He gave a brief history of his time in office, providing

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highlights of areas of accomplishments and areas of future concern for the City given the expansion of US 290.

RECESS – Mayor Hamley called a twenty (20) minute recess at 6:15 p.m. in order that the newly elected members of Council could take their place at the Council dais.

Mayor Rod Erskine took the place of outgoing Mayor Russell Hamley and Council Member Sandra Joachim filled the vacant Council Place 2 seat and the meeting resumed at 6:35 p.m.

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Curtis Haverty, 15405 Ashburton, Jersey Village, Texas 77040 (713) 896-8408 – Mr. Haverty spoke to Council about the most recent emergency management drill conducted by City Staff. He told the Council that he observed the drill which consisted of many parts and from his vantage; the City Manager and Staff took the drill very seriously and did well. Mr. Haverty told Council that he is confident that should the City have an emergency of this caliber that the City is in good and capable hands. Staff is prepared.

Mr. Haverty also told Council that our City Manager is top of the line. He possesses a PhD which is uncommon in the City Management field. He told Council that it will be important during this budget year to look at his salary, as well as the salaries of his department heads, to make sure that these individuals are compensated fairly for the skills that they bring to the City.

William (Bill) Phillips, 15805 Juneau, Jersey Village, Texas 77040 (713) 937-0228 – Mr. Phillips told Council that he had addressed them at the last meeting concerning the issue of no street lights on Juneau. He reported that one (1) week after that meeting, his street had street lights. He thanked City Council and Staff for these lights.

He also told Council that at the last meeting, he complained about the vacant home located a few doors down from his home and the deplorable condition of the home and lot. He stated that the home has been vacant for quite some time. Since the last meeting, he has conducted some research and has learned that the home is owned by a Certified Public Account who uses the home to store tax returns that he prepares as part of his business. He told Council that if he is using it to store business records, than the home is really an extension of his business and he does not believe that the Jersey Village Code allows such activity. He asked that this be checked to confirm if such activity is permitted.

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Michael Kravetz, 14 Twisted Birch Place Court, The Woodlands, Texas 77381 (713) 299-4520 – Mr. Kravetz passed when his name was called. He did not address City Council during the Citizen Comment Session.

E. CITY MANAGER’S REPORT

City Manager, Mike Castro, gave his monthly City Manager’s Report as follows:

- 1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, and Budget Projections as of April 2013**
- 2. Open Records Request**
- 3. Fire Departmental Report and Communication Division’s Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report**
- 8. Report from Code Enforcement**
- 9. Capital Improvements Projects Report**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on April 15, 2013, the Special Session meeting held on April 29, 2013, and the Joint Work Session meeting held on April 29, 2013.**
- 2. Consider Ordinance No. 2013-15, amending the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013 in the amount of \$5,925.00 for work performed by Union Pacific Rail Road in connection with the Jones Road extension project.**

ORDINANCE NO. 2013-15

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013 IN THE AMOUNT OF \$5,925 TO PAY

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FOR WORK PERFORMED BY UNION PACIFIC RAILROAD IN CONNECTION
WITH THE JONES ROAD EXTENSION PROJECT; AND PROVIDING FOR
SEVERABILITY.

Council Member Beckwith moved to approve items 1 and 2 on the consent agenda. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

G. REGULAR AGENDA

1. Consider Resolution No. 2013-29, electing a Mayor Pro Tem.

Mayor Erskine called the item. With limited discussion, Council Member Joachim moved to nominate Council Member Klein to serve as Mayor Pro Tem. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, and Beckwith

Nays: None

Abstained: Council Member Klein

The motion carried.

RESOLUTION NO. 2013-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,
TEXAS, ELECTING A MAYOR PRO TEM.

2. Consider Resolution No. 2013-30, assigning Council Members to serve as liaison to various city committees and boards.

With limited discussion on this item, Council Member Ray moved to approve Resolution No. 2013-30, by assigning all Council Members to their previously assigned liaison positions with the exception of Council Member Joachim, who shall be assigned as Liaison to the Golf Course Advisory Committee in place of the Mayor, Rod Erskine. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2013-30

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING COUNCIL LIAISONS TO VARIOUS BOARDS AND COMMITTEES.

3. Consider Resolution No. 2013-31, accepting the resignation of Crime Control and Prevention District Board Members, and appointing a new member(s) to the Crime Control and Prevention District for the term ending August 31, 2013.

Lorri Coody, City Secretary, introduced the item. She told Council that the Jersey Village Crime Control and Prevention District (“District”), organized and existing under Chapter 363, Texas Local Government Code, is governed by a board of directors of seven members appointed by the City Council for terms of two years.

The current members of the board of directors and the termination dates of their terms of office are Russell Hamley, August 31, 2013; Rod Erskine, August 31, 2013; Harry Beckwith, III, PE, August 31, 2013; Jill Klein, August 31, 2014; Sheri Sheppard, August 31, 2014; Justin Ray, August 31, 2014; and Duncan Klussmann, August 31, 2014.

Russell Hamley has resigned as member of the board of directors. Sandra Joachim is a newly elected Council Member.

With limited discussion on this item, Council Member Beckwith moved to accept the resignation of Crime Control and Prevention District Board Member Russell Hamley, and appoint Sandra Joachim to the Crime Control and Prevention District for the term ending August 31, 2013. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2013-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE RESIGNATION OF CRIME CONTROL AND PREVENTION DISTRICT BOARD MEMBERS, AND APPOINTING A NEW MEMBER(S) TO THE CRIME CONTROL AND PREVENTION DISTRICT FOR THE TERM ENDING AUGUST 31, 2013.

4. Consider Resolution No. 2013-32, appointing members to the Recreation and Events Committee.

Lorri Coody, City Secretary introduced the item. She told Council that there are three (3) openings on the Recreation and Events Committee. Two (2) applications have been received for consideration and were included in the meeting packet.

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Ms. Coody explained that appointments for the vacancies are for Positions 1, 2, and 3 will all positions being for an unexpired term ending September 30, 2013. In approving the Resolution, any appointments must be assigned to specific positions.

With no discussion on the matter, Council Member Klein moved that Jeanette Gonzalez be appointed to serve on the Recreation and Events Committee in Position 1 and Rebecca Lozano be appointed to serve on the Recreation and Events Committee in Position 2. Both appointments are for unexpired terms that began on October 1, 2011 and will end September 30, 2013. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2013-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE RECREATION AND EVENTS COMMITTEE.

5. Receive the Golf Course Advisory Committee Report.

Michael Brown, Director of Parks and Recreation introduced Gregg Fair, Chairman of the Golf Course and Advisory Committee to give the Report. Mr. Fair addressed Council concerning the Golf Course Advisory Committee Report. He told Council that the Golf Course is running well and is properly maintained. There are no complaints.

He reported that City Staff is receptive to the Committee's suggestions, comments, and requests. The tournament bookings are very good and are booked well into the future. Accordingly, future bookings look good as well. The City Course is getting more play as a result of the course being brought up to good standards and it is fun to play. He told Council that we have a good course and a good product. Things are in good hands and the Golf Course is run well.

6. Consider Resolution No. 2013-33, receiving the Planning and Zoning Commission's Preliminary Report as it relates to amending Chapter 14, Article IV, Division 3, Section 6.2 "schedule of permitted uses" by amending Table 6.1 to allow "warehouse" as a permitted use, with an approved Special Development Plan and amending table 6.1 by changing references of "specific use permit" to "Special Development Plan."

Debra Mergel, Chairman of the Planning and Zoning Commission presented the report. Background information is as follows:

On May 14, 2013, the Planning and Zoning Commission met to review the application request of Heights Venture Architects LLP, 1111 North Loop West, Suite 800, Houston,

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TX 77008 to amend Chapter 14, Article IV, Division 3, Section 6.2 “schedule of permitted uses” by amending Table 6.1 to allow “warehouse” as a permitted use, with an approved Special Development Plan and amending table 6.1 by changing references of “specific use permit” to “Special Development Plan.”

As a result the discussions had surrounding the application and the request to amend the City’s Zoning Ordinance regarding amendments to the “schedule of permitted uses” in District D, the Planning and Zoning Commission presents its preliminarily report in connection with its findings to City Council tonight and asks that it be received.

With limited discussion on this item, Council Member Beckwith moved to approve Resolution No. 2013-33, receiving the Planning and Zoning Commission’s Preliminary Report as it relates to amending Chapter 14, Article IV, Division 3, Section 6.2 “schedule of permitted uses” by amending Table 6.1 to allow “warehouse” as a permitted use, with an approved Special Development Plan and amending table 6.1 by changing references of “specific use permit” to “Special Development Plan.” Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2013-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S PRELIMINARY REPORT AS IT RELATES TO AMENDING CHAPTER 14, ARTICLE IV, DIVISION 3, SECTION 6.2 “SCHEDULE OF PERMITTED USES” BY AMENDING TABLE 6.1 TO ALLOW “WAREHOUSE” AS A PERMITTED USE, WITH AN APPROVED SPECIAL DEVELOPMENT PLAN AND AMENDING TABLE 6.1 BY CHANGING REFERENCES OF “SPECIFIC USE PERMIT” TO “SPECIAL DEVELOPMENT PLAN.”

- 7. Consider Ordinance No. 2013-16, calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend Chapter 14, Article IV, Division 3, Section 6.2 “schedule of permitted uses” by amending Table 6.1 to allow “warehouse” as a permitted use, with an approved Special Development Plan and amending table 6.1 by changing references of “specific use permit” to “Special Development Plan.”**

Danny Segundo, Director of Public Works, introduced the item. He told Council that the next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

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This item is to set June 17, 2013 at 7:00 p.m. as the date and time for the joint public hearing with the Planning and Zoning Commission.

Council engaged in discussion about the issue at hand. There was confusion as to the process. The City Manager explained the process stating that it will be very much like the process used when the communication tower was put up in the City a year or so ago. In this case, first the City Code must be amended to allow for the land use in district d. The second half is for the applicant to then apply for approval of a special development plan asking to develop the land according to the specifics detailed in the special development plan (SDP) being submitted. City Manager Castro went on to explain the requestors proposal in this instance wherein they are requesting that certain areas of district d be amended to include warehouses with approval of a SDP.

The Council then discussed the special standards of district d and wondered if this change would permit the applicant to build outside those set district d standards. It was explained that all of the standards for district d still apply; however, the proposal can ask for minor variances from the standards that staff approves; and the seeking of these minor variances are provided for in the current code.

Further discussions were had about adding special conditions to the SDP. It was mentioned that Staff, at the request of the Planning and Zoning Commission, is researching conditions to be included in the SDP. These conditions will include such requirements as landscaping, screening, etc. and will ensure that the transit oriented development (TOD) area is maintained.

Applicant, Michael Kravetz then addressed Council. He explained his proposal and also outlined the process. He was asked if the developer has any other projects wherein he is building warehouses. Mr. Kravetz stated, NO.

Much discussion was had about the development of the property and the proposal. Mr. Kravetz explained that the goal is to build the warehouses in the area stated that meet district d requirements/guidelines and fit geographically.

Council also reviewed the other types of structures that are already permitted in district d in the area being proposed for the warehouse that will be similar to warehouses. Parking structures, for example, are permitted.

The discussion closed with the idea that the TOD area was based upon a vision that included rail and this probably will not happen anytime soon. Nonetheless, the current proposal is of concern if the developers are depending upon funds from the warehouse development to develop the other areas that are outlined in the SDP. The question then becomes what if the warehouses do not produce the funds expected. Will the other proposed development still get done?

With no further discussion on the matter, Council Member Ray moved to approve Ordinance No. 2013-16, calling a joint public hearing of the City Council and the

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Planning and Zoning Commission concerning the proposal to amend Chapter 14, Article IV, Division 3, Section 6.2 “schedule of permitted uses” by amending Table 6.1 to allow “warehouse” as a permitted use, with an approved Special Development Plan and amending table 6.1 by changing references of “specific use permit” to “Special Development Plan.” Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2013-16

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND CHAPTER 14, ARTICLE IV, DIVISION 3, SECTION 6.2 “SCHEDULE OF PERMITTED USES” BY AMENDING TABLE 6.1 TO ALLOW “WAREHOUSE” AS A PERMITTED USE, WITH AN APPROVED SPECIAL DEVELOPMENT PLAN AND AMENDING TABLE 6.1 BY CHANGING REFERENCES OF “SPECIFIC USE PERMIT” TO “SPECIAL DEVELOPMENT PLAN.”

8. **Consider Resolution No. 2013-34, receiving the Planning and Zoning Commission’s Preliminary Report as it relates to the proposal to allow development in District D as provided by Chapter 14, Article IV, Division 3; permitting “warehouse” as a permitted use for the area shown in the Special Development Plan; and allowing minor modifications to the development standards of District D.**

Debra Mergel, Chairman of the Planning and Zoning Commission, presented the report. Background information is as follows:

On May 14, 2013, the Planning and Zoning Commission met to review the application of Heights Venture Architects LLP, 1111 North Loop West, Suite 800, Houston, TX 77008 as it relates to the request to allow development in District D as provided by Chapter 14, Article IV, Division 3; permitting “warehouse” as a permitted use for the area shown in the Special Development Plan; and allowing minor modifications to the development standards of District D.

As a result the discussions had surrounding the application and the request to allow development in District D as provided by Chapter 14, Article IV, Division 3; permitting “warehouse” as a permitted use for the area shown in the Special Development Plan; and allowing minor modifications to the development standards of District D, the Planning and Zoning Commission presents its preliminarily report in connection with its findings to City Council tonight and asks that it be received.

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With no discussion on the matter, Council Member Beckwith moved to approve Resolution No. 2013-34, receiving the Planning and Zoning Commission's Preliminary Report as it relates to the proposal to allow development in District D as provided by Chapter 14, Article IV, Division 3; permitting "warehouse" as a permitted use for the area shown in the Special Development Plan; and allowing minor modifications to the development standards of District D. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2013-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AS IT RELATES THE PROPOASAL TO ALLOW DEVELOPMENT IN DISTRICT D AS PROVIDED BY CHAPTER 14, ARTICLE IV, DIVISION 3; PERMITTING "WAREHOUSE" AS A PERMITTED USE FOR THE AREA SHOWN IN THE SPECIAL DEVELOPMENT PLAN; AND ALLOWING MINOR MODIFICATIONS TO THE DEVELOPMENT STANDARDS OF DISTRICT D.

9. **Consider Ordinance No. 2013-17, calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to allow development in District D as provided by Chapter 14, Article IV, Division 3; permitting "warehouse" as a permitted use for the area shown in the Special Development Plan; and allowing minor modifications to the development standards of District D.**

Danny Segundo, Director of Public Works, introduced the item. He told Council that the next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

This item is to set June 17, 2013 at 7:00 p.m. as the date and time for the joint public hearing with the Planning and Zoning Commission.

With no discussion on the matter, Council Member Ray moved to approve Ordinance No. 2013-17, calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning the proposal to allow development in District D as provided by Chapter 14, Article IV, Division 3; permitting "warehouse" as a permitted use for the area shown in the Special Development Plan; and allowing minor modifications to the development standards of District D. Council Member Beckwith seconded the motion. The vote follows:

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Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2013-17

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO ALLOW DEVELOPMENT IN DISTRICT D AS PROVIDED BY CHAPTER 14, ARTICLE IV, DIVISION 3; PERMITTING “WAREHOUSE” AS A PERMITTED USE FOR THE AREA SHOWN IN THE SPECIAL DEVELOPMENT PLAN; AND ALLOWING MINOR MODIFICATIONS TO THE DEVELOPMENT STANDARDS OF DISTRICT D.

- 10. Receive update on the project with Harris County Flood Control District for the construction of a public hike and bike trail related to the 43-acre detention facility located in the City of Jersey Village, Texas.**

Michael Brown, Director of Parks and Recreation, gave an update on the project with Harris County Flood Control District for the construction of a public hike and bike trail related to the 43-acre detention facility located in the City of Jersey Village, Texas. He told Council that this was initially set by the County as a 365 day project. Currently, it is set for completion by the end of this summer. It is approximately 85% complete. The project is on schedule.

- 11. Consider Ordinance No. 2013-18, amending the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013 in the amount of \$557,381 to cover costs associated with the encasing and realignment of the City’s twenty inch interconnect water line crossing US 290/Beltway 8 interchange, and authorizing the City Manager to approve Change Order No. 1 to the City’s current Phase 3 Street Improvement Project.**

Danny Segundo, Director of Public Works, explained that this item is to appropriate the necessary funds to encase the City’s 20 inch interconnect water line, and to authorize the City Manager to approve Change Order No. 1 for these services. Background information on the project and needed services is as follows:

The US 290 widening project will require the city to encase a portion of its 20 inch interconnect water line with the City of Houston. The interconnect was installed in 2000 and was placed in the Texas Department of Transportation’s right of way by permit. A portion of this water line will be under the new frontage road along beltway 8. The interconnect will also be realigned in areas where there is a conflict with the 290 expansion.

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In November 2012, Council approved a contract with Engineers, Brooks & Sparks Inc., for engineering services related to the encasing of the 20 inch water line. Brooks & Sparks has completed the design, and has received a proposal from the City's current street contractor, SER Construction Partners, for the construction portion of the project. The proposal is being submitted as a change order to the City's existing street rehabilitation contract, and will allow SER to perform the necessary encasing and realigning improvements. A budget amendment is needed to allocate funds for the construction process. A new line item will be created specifically for this project, and will be called Interconnect Water/290 Expansion (10-91-7120).

With no discussion on this item, Council Member Beckwith moved to approve Ordinance No. 2013-18, amending the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013 in the amount of \$557,381 to cover costs associated with the encasing and realignment of the City's twenty inch interconnect water line crossing US 290/Beltway 8 interchange, and authorizing the City Manager to approve Change Order No. 1 to the City's current Phase 3 Street Improvement Project. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Ray, Joachim, Beckwith, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2013-18

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013 IN THE AMOUNT OF \$557,381 TO COVER COSTS ASSOCIATED WITH THE ENCASING AND REALIGNMENT OF THE CITY'S TWENTY INCH INTERCONNECT WATER LINE CROSSING US 290/BELTWAY 8 INTERCHANGE, AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDER NO. 1 TO THE CITY'S CURRENT PHASE 3 STREET IMPROVEMENT PROJECT; AND PROVIDING FOR SEVERABILITY.

12. Discuss and take appropriate action concerning updating the City's Comprehensive Plan.

Harry Beckwith III, Council Member, presented the item. He told Council that a City's Comprehensive Plan is its blue print for the City, a plan for how the City moves forward. The latest Comprehensive Plan for our city is dated October 16, 1989. The law states that these plans should be updated every five years. Ours is twenty-four (24) years old and has not been updated since October 16, 1989.

While the 24 year old plan has some good ideas, it is outdated. For example, the plan projected that the population in 2010 would be 11,000, but it is only 7,620. It also had suggestions that have not been implemented. Council Member Beckwith presented this

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information because he believes it is time that this plan is brought current. The plan should be updated to properly reflect the vision of the City.

Discussion was had that perhaps a Committee similar to that of the Charter Commission could be formed to work on this project. City Manager Castro explained his experience in working on developing Comprehensive Plans. He told the Council that we need to be thinking strategically. Working internally is not the answer. If we are to do this right, we will need a consultant, and the level of success will depend upon the commitment of Council and an engaged Community. He explained that the next step would be to discuss this item in the budget work sessions in order to understand the goals and what we hope to achieve.

It was the consensus of Council that we should discuss this in the budget work sessions. A supplemental budget item will be created in order to introduce this into the 2013-2014 budget process. No further action was taken on this matter.

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Klein: Council Member Klein welcomed Council Member Sandra Joachim into her position as Council Member Place 2. She also congratulated Mayor Erskine on his new position. She thanked Michael Brown and his staff for all the help they provide to the Recreation and Events Committee. She told Council that the Committee sponsors several events each year and without the help of Michael and his staff these events would not be the success that they are and most likely not even be possible without their help. She is most appreciative.

Council Member Ray: Council Member Ray also extended congratulations to Council Members Harry Beckwith III and Sandra Joachim and to Mayor Erskine on their election. He

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also thanked all the residents serving on boards and committees in the City. He is thankful for their service.

Council Member Joachim: Council Member Joachim thanked everyone for their support and for their vote during the May election. She is most appreciative and is looking forward to servicing the residents of Jersey Village.

Council Member Beckwith: Council Member Beckwith congratulated Russell Hamley on his retirement from being Mayor and congratulated Sandra and Rod on being elected during the recent election. He thanked the City Manager and Staff for their hard work and he thanked the residents for their vote.

Mayor Erskine: Mayor Erskine congratulated Harry and Sandra on being elected during the recent election. He also thanked Joyce Berube for the good campaign she ran and he thanked the residents for their votes. He thanked Russell Hamley for all his hard work as Mayor of this City.

In reaching this part of the Regular Session Agenda, and with no other items on the Regular Agenda, before calling the Work Session Agenda, Mayor Erskine took a short recess at 7:40 p.m. in order to re-locate the meeting to the U-Shaped Meeting Room just off the Civic Center Auditorium.

Mayor Rod Erskine reconvened the meeting in the U-Shaped Meeting Room at 7:50 p.m. and called the next item as follows:

I. WORK SESSION AGENDA - BUDGET ITEMS

1. Overview presented by Mike Castro, City Manager

City Manager Castro began the session by giving an overview of the overall condition of the City. He told Council about the financial condition of the City, stating that most revenue has improved with general fund revenue at 77% compared to 74% last year and expenditures for the general fund at 45% compared to last year's 47%. He explained that there is still uncertainty on the horizon but he did not see any legislative surprises. He reported that the anticipated Red Light Camera legislation did not pass.

Mr. Castro listed the Positive Developments as follows:

- Completing Street Project
- No Charter Changes
- Successful Communication Swap
- Initiated 43-acre Basin / Trail
- Extended Recycling Program

He told Council that the supplementals for FY 2013 were:

- Radio System
- Officer Position Upgrades

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- Telephone System Upgrade
- Tear-Down Consultant

Mr. Castro reviewed his short-term concerns with Council. He told Council that the upcoming year is going to be heavily involved with the expansion of US 290. There is much that is still unknown about the project. While the costs for Segment 6 are somewhat resolved, not much is known about the costs for Segment 7 other than they will be at least three times as much as the costs for Segment 6. He stated that reimbursement from TxDOT for several items hinge on the lawsuit which in-turn adds to the costs in terms of legal fees. He told Council again about the option that Segment 7 expenses will need to be funded by going out for debt.

He is concerned about cost increases that may come with the health care reform. While it is not yet known what these costs will be, he is certain that health care reform will impact our health plan premiums. He does not expect there to be any legislative surprises, but will not feel comfortable about that until the session is complete and all bills have gone into effect.

Mr. Castro outlined the FY 2014 Initiatives as follows:

- US 290 Utility Construction
- Spillover Consequences of 290
- Fee Review Year
- Development w/in District D
- Multi-year Budgeting

His long-term concerns are:

- Aging Facilities
- Sewer Plant Replacement
- Legislative Initiatives / Fixes
- Strategic Planning

City Manager Castro closed his presentation with the following summary:

- Significant amount of Unknowns in the Coming Year
- The Most Serious Infrastructure Needs are Behind Us
- We have the Opportunity to Think and Act Strategically in the Coming Years

In completing his presentation, Council engaged in limited discussion about the sewer plant replacement and what is involved with this process. Public Works Director, Danny Segundo explained that while the plant is in need of repair, it is expected that the plant will operate until at least 2025 but will need upgrading along the way.

Council also engaged in discussion about uses for the water coming from the sewer plant. Consideration was given for any uses now and in the future. The White Oak Bayou Joint

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Powers Board Membership was discussed and how this organization figures into the future of the plant and the needs of the City.

Discussion was also had on the two-year budget process. City Manager Castro explained that this year staff will present a two-year budget. Council will only be adopting the standard one-year budget, but the two-year format is to get Staff and Council thinking strategically and planning for future needs.

With no further discussion, Mayor Erskine called for the Departmental Presentations.

2. Departmental Presentations:

- a. **Police Department** – Eric Foerster, Chief of Police, presented budgetary information to Council about the Jersey Village Police Department. He explained the Department's needs and also explained the Crime Control and Prevention District's Budget. In completing his presentation, the Council engaged in discussion about the impact that the US 290 expansion project will have on through traffic. There was concern for an increase in the number of traffic violations which may result in the need for issuing more tickets requiring more staff. Chief Foerster reported that he has worked through similar projects during his career, and while there will be an increase in the cut-through traffic, he does not believe that the situation will become unmanageable with current staffing.

Discussion was also had concerning the Red Light Camera Program. The City is not receiving fees on about half of the red light cameras that have been removed as a result of the US 290 expansion project. Council wondered if cameras could be installed at other intersections to make up the difference. Chief Foerster explained that the viable intersections already have cameras installed and Segment 7 of the US 290 project is moving toward those cameras. The most desirable outcome will be that Segment 6 completes in time to re-install the currently removed cameras before those for Segment 7 are removed.

Discussion was had about the increase in calls for service. Council wondered if these numbers will continue to increase. Chief Foerster explained that they have continued to increase the first five (5) months of the year. Only time will tell if the trend continues.

In closing the Police Department budget talks, discussion was had concerning the development of District D with warehouses and if this causes any concern for the police department. Chief Foerster did not think so. He told Council that high density traffic and moving a great amount of product in and out of the district would be cause for concern, but he does not anticipate these factors with the current proposed development.

- b. **Fire Department** – Fire Chief, Mark Bitz gave the presentation for both the Fire Department and the Communications Division. He gave background information

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about the departments, presenting information about past accomplishments, current year challenges, departmental activities, supplemental requests, future projects, and budget concerns 2 to 5 years out.

- c. **Information Technology** – Bob Blevins, Director of Information and Technology made the presentation. He presented budgetary information for his department by outlining areas of responsibility and providing information on the five (5) supplementals from the 2013 budget. He also outlined potential issues within the IT department and provided a list of items for fiscal consideration during Fiscal Year 2013/2014. He closed his presentation with discussion on budget concerns for the next four (4) years.
- d. **Parks and Recreations** – Director of Parks and Recreation, Michael Brown gave the presentation for the Parks and Recreation Department. He told Council that his responsibilities are broken down into three separate areas or divisions which include Parks, Building Maintenance, and the Golf Course. He gave budgetary and background information for each area, describing project status, departmental accomplishments, current areas of concern, fiscal year 2013/2014 supplemental requests, concerns facing his department three (3) to five (5) years out, and he closed his presentation with a list of departmental goals.
- e. **City Secretary** – City Secretary, Lorri Coody gave the presentation for the City Secretary's Office. She explained the four areas of responsibility for her department giving information about past and present budgetary needs. She also presented information about the City's Records Management Program, the need for increasing the hourly payment rate for Election Workers, and provided information on the increase in Public Information Requests and the associated costs connected with those increases. In completing her presentation, Council had a few questions about the records management program and about public information requests, which Ms. Coody answered.
- f. **Finance Department** – Finance Director, Isabel Kato gave the presentation for the Finance Department. She presented both past and present budgetary information and gave background information about her staff. She told Council of the need to increase the salaries of those working in the Municipal Court as they are currently 35% under paid.

J. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 9:50 p.m.

Lorri Coody, City Secretary